



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**BAHUJAN SAMAJ SHIKSHAN PRASARAK MANDAL'S  
ARTS, COMMERCE AND SCIENCE COLLEGE, SONGIR  
TAL. AND DIST. DHULE**

BSSPMS ARTS, COMMERCE AND SCIENCE, COLLEGE, SOMESHWAR ROAD,  
SONGIR, DIST - DHULE

424309

<https://bsspmsc.com>

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2022**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

The institution has partially implemented the management information system. We have been using the computer apps and software's for the administration of the college. Our audits, accounts, students admissions, fee collections, students data and correspondence to the university, UGC, NAAC, MHRD, and the state Government are done electronically.

### Vision

"To Make The Economically Backward Students, 'Learned & Intelligent', 'Successful in Life' and also make them 'Economically Strong'"

### Mission

"To provide higher education in Arts & Science to students of rural sections of the society & groom them to be responsible citizens"

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

The management of our institute consists of men and women. Bahujan Samaj Shikshan Prasarak Mandal Songir District-Dhule.

A. Our institute is on 10 minutes walking distance from bus stand and 5 minutes from Songir nearby national highway number NH-43. The peoples came together and thought seriously the need of higher education especially to be included to the poor and hardworking students.

B. Our students get scholarship and financial support from various sources which motivate to their studies.

C. Institute has sufficient infrastructure and eco-friendly campus create good teaching learning environment.

D. The college central library has sufficient books journals and resources for undergraduate students.

F. Well qualified dedicated and research oriented faculty.

G. Well-furnished laboratory with advanced equipment.

### Institutional Weakness

- A. The 80% students of our institute are the first generation learners from the surrounded rural places.
- B. Lack of sufficient non salary grants from government side.
- C. No hostel accommodation for students.
- D. Limited academic flexibility.
- E. Less job opportunities at the local level.
- F. There is no basic and modern facilities available in the rural places and students are also financially weak but we always keep on trying to overcome such problems.

### **Institutional Opportunity**

- A. Institute requires organizing national and international seminars workshops and conferences institute want to motivate faculty members to focus more on the research.
- B. Institute also has good opportunity to start undergraduate programs.
- C. Institute also has good opportunity to start certificate courses.
- D. Conduction of various sports activities trained students for sport related career.
- E. Various cultural activities to encourage students through socio cultural activities.

### **Institutional Challenge**

- A. The students with the rural and tribal background and they are academically deprived.
- B. The institute has Arts and Science faculties if it wants to develop interdisciplinary studies in future it will be rather a challenging task.
- C. To overcome financial weakness and fulfill the expectation of the stakeholders.
- D. To help the students in getting job.
- E. Availability of traditional colleges in vicinity that generate competitive stress.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Being an affiliated college of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, it has to follow the university prescribed curricula. However, four faculty members of the college are members of the university board of studies and therefore they actively get involved in curriculum design. The college assures effective implementation of the curriculum through a well-planned academic almanac. The college follows the semester, credit-grading system. The choice-based credit system is introduced from the academic year 2018-19 for undergraduate courses. The college runs multidisciplinary UG courses. The effective implementation of the teaching-learning process is assured by recruiting an adequate number of qualified faculties. The outcomes of the curriculum are achieved through systematic planning and effective implementation. The departments have complete academic autonomy. The management and administration of the college take the follow up the academic undertaking and achievement. They are keen on the academic development of every student of the college. Various committees are formed to carry out the curricular, co-, and extra-curricular activities. Improving the practical skills and increasing the employability of the young graduates. The institute addresses issues like gender sensitivity, environmental sustainability, human and social values through various activities. A compulsory course of environmental science is taught to the students for environmental consciousness. Moreover, the college undertakes activities like tree plantation, rainwater harvesting, etc. to discharge its responsibilities towards the environment. The college undertakes social activities like blood group detection of rural and tribal school students, sanitation and disease awareness camps, blood donation camps, cleanliness drives, Swachh Bharat Abhiyan, etc. The IQAC designs student feedback and ensures student satisfaction. The management appraises teacher performance every year through evaluation of the API and results from the analysis.

### **Teaching-learning and Evaluation**

Being a well-known center for the conventional Arts, and Science courses, hundreds of students from the nearby districts are interested in admission to this College. The admission procedure is on a first come first serve basis for all the courses. The class-wise admission process is carried out by Admission Committee appointed by the principal. Enough seats are available for undergraduate courses. We have a considerable number of students from nearby states such as Madhya Pradesh and Gujarat. At the beginning of the academic session, the administration ensures the effective implementation of the curriculum through a well-planned academic calendar. Various committees have been formed for monitoring of teaching-learning and evaluation process. The college has introduced the faculty diary, which helps teachers and the administration for maintaining the records such as student attendance, timetable, details of tests, tutorials, internal examinations, co-curricular and extracurricular activities as well as result analysis. Several co-curricular and extracurricular activities are also conducted for students. Apart from this, students are encouraged to participate in seminars, conferences, quiz contests, research festivals, etc. through a proper counseling mechanism. IQAC of the college takes a continuous follow-up of syllabus completion, research activities, and other student centric activities. The faculty members ensure effective curriculum delivery by using modern teaching practices through the use of ICT. The teachers regularly participate in various pedagogical activities to keep themselves updated and abreast with the latest information and technology. The college has a rich library with over 15,003 titles, and the college is effectively using the UGC.

### **Research, Innovations and Extension**

In the last five years, the institute has done considerable progress in its endeavor of research promotion and knowledge generation. Our institute has conducted two national seminars during the year 2015-16 and 2017-18. Ten Teachers are recognized as research guides of KBCNMU, Jalgaon as well as JJTU, Rajasthan. Out of

which two students have been awarded Ph.D. degree under the guidance of Principal Dr. K. B. Patil and one more student Pre-viva is completed under the guidance of Dr. N. S. Sonawane and final thesis submitted to KBCNMU, Jalgaon and three students are in progress of writing. One of our staff Dr. R.S. Dhivare filed 18 patents with his team, out of them 10 patents were published & also having membership, editorial board members as well reviewers in the reputed Journals. The total research papers published by teaching staff are in the Journals 76 and Book/Proceeding are 118 which has been read in seminars, or published in national and international conferences as well as proceedings and journals, some textbooks are also published by our faculty members through various publications. The institute has a research committee for monitoring research activities under the guidance of Chairman Dr. K. B. Patil the principal and other members also in this committee. The research committee guides and motivates the faculty and students to publish/ present their research papers in reputed journals / various national and international conferences the committee monitors faculties and tries to upgrade the facilities for research work. Every year, UG students, as well as faculty members, participate in "AVISHKAR". The university-level research festival for students and teachers and students participate in various extension activities dealing with social and environmental issues under the guidance of the NSS program officer as well as social development offices. The activities like Swachha Bharat Abhiyan, Beti Bachao- Beti Padhao, international AIDS day, National voters day, International yoga day, Eradication of Superstition, Awareness about water and soil conservation, welcoming female childbirth, tree plantation, blood donation, disaster management all these activities are conducted through these units.

### **Infrastructure and Learning Resources**

The institutional mechanism for maintaining and utilized its physical and academic support facilities to the maximum extent. In our institution, various departments confirm the proper utilization and maintenance of the facilities of their corresponding departments. The faculty members and the supportive staff of the concerned departments take the requirements of their department to the principal and management. The physical director ensures the optimum utilization of outdoor game facilities. Students having support talent are identified through counseling and student council. Identified students are trained and motivated to participate in university and state-level supports event. The librarian of the college and its supportive staff ensure the maximum utilization of library resources i.e. textbooks reference books encyclopedia journals magazines and daily local newspapers. We have a library committee that monitors and supervise the library requirements purchases of books furniture and stationery. All the heads of departments and faculty members of the concerned departments are responsible for the securing maintenance up keeping of the tools operators' sports facilities instrument etc. D science departments' computer science departments and language departments also take care of their respective labs the faculty and supportive staffs of the concerned departments are responsible for the acquired maintenance and maximum utilization of the departmental facilities. The college updates the institutional website from time to time. The examination committee in coordination with the academic calendar committee prepares the schedule for internal examination. The committee makes sure that there is enough time gaps between the internal and external examination. The evolution system is fully transparent and strictly follows the guidelines of Kaviyatri Bahinabai Chaudhari North Maharashtra University Jalgaon. The examination committee looks after the students' grievances from time to time.

### **Student Support and Progression**

The student support system in the college is robust. The college is well known in the vicinity for its support to its students, their safety, security, progression, and holistic growth. Guidance is provided to students through invited lectures about job opportunities and placements. Students are also guided for further educational

opportunities in India and abroad. Over the last few years, many students have opted to migrate abroad for better prospects. The College has adequate infrastructure to facilitate various skills and competencies to foster the holistic development of its students. The alumni association of the college is active and supportive. Alumni association meetings are held regularly and one alumnus is inducted into IQAC each year. The student council consists of principal, principal nominated teachers, Student welfare officer, program officer of national service scheme, director of sports, one student from each class with academic merit and students nominated by the principal. The principal nominates a lady representative who has significantly contributed to the college welfare. One student representative represents the college at University, designated as University representative (UR) is finally elected by the student representatives in the presence of teachers representative to the governing body. The function of student council is to work as the liaison between students and college administration and help to co-ordinate extra-curricular activities of the college. Student council help to maintain discipline in college council member locate students who are good in sports cultural activities and help them to get involved in them also help in organizing annual social gathering, republic day, independence day, class trips, sports event etc. also organized welcome and farewell functions for the incoming and outgoing students of the college. Student council and then you are indiscipline in the college campus by encouraging students to observe the rules of the college, create the environment to maintain a green and clean also create awareness among students regarding the necessity of making the college a plastic-free zone and importance of maintaining personal health, hygiene and cleanliness in the outside college.

### **Governance, Leadership and Management**

The whole mechanism of the college works towards the well-knit incorporation of vision and mission. The management and the principal make the various academic, non-academic and infrastructural facilities available like classrooms, sports, library, administration, laboratories, social activities through NSS and student development department. They help to groom the students into a successful, knowledgeable, skillful, and responsible citizen under the guidance of our teachers. The management focuses on assessing quality parameters and governance issues. IQAC conducts meetings to plan, review and implement college activities. The decisions are reported to the principal and the management for further action. The institution practices decentralization as per the constitution. Vice-principal, librarian, director in physical education, various heads of departments, coordinators of various bodies are given rights for the proper implementation of the administration. At the beginning of every academic year, the principal with the help of the faculty members undertakes to prepare a strategic plan for the smooth management in which various activities related to the development of the students as well as the teachers are focused. The college development committee, the principal, vice-principal, office superintendent, clerical staff, IQAC, heads of various departments, librarian and his staff, director of physical education, the attendants, the peons, various committees are the various factors that construct the organization of the college. There are welfare schemes for teaching and non-teaching staff. The schemes of provident fund, co-operative credit society, group insurance scheme are the schemes in which the teachers and non-teaching staff are financially benefited occasionally. The teachers participate in various refresher/ orientation courses as well as faculty development programs to get updated in their respective subjects. Active participation of the teachers in national and international seminar conferences, presenting their research papers, publishing research articles in National and international journals enhances teachers' performances in teaching. The students are largely benefited. The financial and administrative audit of the college is regularly conducted. The institution also makes funds available to meet the requirements of various departments of the college.

### **Institutional Values and Best Practices**

The college firmly believes in institutional and social values and therefore several best practices are adopted many official processes. The export policy of the Government of Maharashtra uses plastic is prohibited on the college campus. The college provides a safe and secure atmosphere for girl students. CCTV cameras 24 hours security are available on the campus. The college organizes gender equity promotion programs such as women's empowerment lectures on laws protecting women's personality development workshops for college have a separate common room for girls. The college implemented security and safety measures, especially for girls. The girl's common room is equipped with sanitary napkins vending and a disposal machine. The annual lightning power requirement through LED lamps, solid and e-waste management system is working as per norms. To fulfill our commitment to social responsibilities the college has conducted several activities on regular basis. The college has initiated many base best practices such as healthy campus know vehicle day the campus of the college is plastic-free. The college observes the birth and death anniversaries of great personalities. The college celebrates National international more active festivals like republic day and Independence Day constitutional day world yoga day, world women day world's environmental day international AIDS day, and observes birth anniversaries of the great Indian personalities. The institution has a code of conduct handbook for students and others to ensure academic discipline.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	BAHUJAN SAMAJ SHIKSHAN PRASARAK MANDAL'S ARTS,COMMERCE AND SCIENCE COLLEGE, SONGIR TAL.AND DIST. DHULE
Address	BSSPMs Arts, Commerce and Science, College, Someshwar Road, Songir, Dist - Dhule
City	Songir
State	Maharashtra
Pin	424309
Website	<a href="https://bsspmasc.com">https://bsspmasc.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Kishor Bhika Patil	02562-299118	9422288518	-	accollegesongir@gmail.com
IQAC / CIQA coordinator	Abhay Shivajirao Deore	02562-	9673599103	-	abhay_deore007@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No



### Establishment Details

Date of establishment of the college	18-10-1996
--------------------------------------	------------

#### University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Kavayitri Bahinabai Chaudhari North Maharashtra University	<a href="#">View Document</a>

#### Details of UGC recognition

Under Section	Date	View Document
2f of UGC	22-07-2013	<a href="#">View Document</a>
12B of UGC	01-03-2018	<a href="#">View Document</a>

#### Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

#### Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
--	----

#### Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	BSSPMs Arts, Commerce and Science, College, Someshwar Road, Songir, Dist - Dhule	Rural	7	1200

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Geography	36	HSC Arts	Marathi	120	19
UG	BSc,Chemistry	36	HSC Science	English	220	154
UG	BSc,Computer Science	36	HSC Science	English	220	7
UG	BA,Hindi	36	HSC Arts	Hindi	120	16
UG	BSc,Botany	36	HSC Science	English	200	34
UG	BA,Marathi	36	HSC Arts	Marathi	120	19
UG	BA,Sociology	36	HSC Arts	Marathi	120	21

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				1				25			
Recruited	1	0	0	1	1	0	0	1	24	1	0	25
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				20
Recruited	18	2	0	20
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

#### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	14	1	0	16
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	1	0	0	9	0	0	10

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	476	0	0	0	476
	Female	310	0	0	0	310
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	33	36	39	40
	Female	22	31	26	21
	Others	0	0	0	0
ST	Male	31	30	31	30
	Female	19	18	18	13
	Others	0	0	0	0
OBC	Male	403	328	433	412
	Female	295	270	356	378
	Others	0	0	0	0
General	Male	111	87	55	40
	Female	58	53	39	43
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		972	853	997	977

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Multi-disciplinary/inter disciplinary: the vision of national education policy to provide high quality education to develop human resources in our nation and globalization is well taken by college the
---	--

	<p>discussion among the faculty members of bahunjan samaj shikshan prasarak mandal's Arts commerce and Science College has always strived for multidisciplinary approach in its academic as well as co curricular activities. Students are encouraged to undergo minor/major projects in multi-disciplinary mod by formality teams from different courses. Students are also encouraged to formulate teams from different discipline to participate in various events like aavishkar, quiz competitions debating etc. Currently our college is in process of its curriculum for students admitted in academic year 2021/22 and and onward, in which provision will be made to offer minor degree in the field other than the parent discipline.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>In our college we have already implemented for students to take online courses through online mode through National scheme like swayam, NPTEL etc. And considering for credit earned against elective courses. Revision of curriculum has been started for academic year 2021. These revisions are applicable for students admitted in in year 2021/22and onward. We are in the process of developing a system for executing academic bank credit in true spirit.</p>
<p>3. Skill development:</p>	<p>University grant commission (UGC) introduce DDV, Kaushal Kendra for promoting education in in online mode our Arts commerce and Science College Songir is imparting two new techniques up agricultural through e-pik pahani aspiring candidates are interested in learning the latest technique of farming organic farming. Students of our college are presently being given hands on exposure two practical subject through many projects in which students identify their skill to fabricate some mini projects and learn the concepts through experimental learning our college is also applying students through why they will be trained on socio economic programmes.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>India's future aspiration with regards to education, Indian knowledge system will include knowledge from ancient India to modern India and clear sense of future aspiration as well as health and environment. We are also intended to offer minor degree in Indian knowledge system to our students in the coming year our college is in process of UP revision of its curriculum for students admitted in 2020/21year in which subjects related to to Indian knowledge system</p>

	<p>will find due to place as elective and skill development subjects.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>All courses are design with outcome centered on cognitive abilities learning outcomes at all level ensure social responsibilities and ethics our college was accredited by NAAC in the year 2013 and is implementing outcome based education for various programs specially in h n science programs have well defined program outcome, program educational outcomes and courses outcomes on our website and prominent places in the departments. Students are assessed as per outcome based education attainment model the motivation and empowerment of teachers is a required to ensure the best possible for students and teachers for future in in our nation.</p>
<p>6. Distance education/online education:</p>	<p>Our college is affiliated to Kaviyatri Bahinabai Chaudhari North Maharashtra University Jalgaon power centre offering various courses in offline mode. The motivation and empowerment of teachers is required to to ensure the best possible for students and teachers for future in our nation. Our institute has successfully imparted all it courses content delivery in in online mod during pandemic (COVID 19) and also conducted online examinations successfully by using our own team . Faculties are encouraged to offer MOOC, Swayam courses which promote the blended learning system.</p>



## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
972	853	959	977	965
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
901	721	903	884	882

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3

### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
286	314	257	214	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
25	25	22	22	22

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
33	33	33	33	33

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 12**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
3.28	10.36	9.08	1.25	6.22

**4.3**

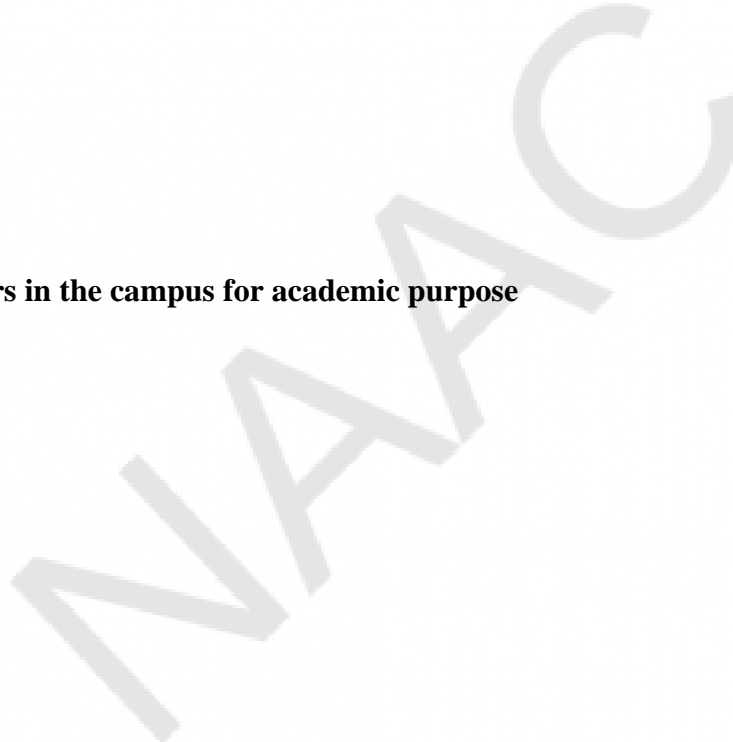
**Number of Computers**

**Response: 18**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 18**



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

###### Framing of Syllabus:-

As per the framework of the Higher Education of India, the UGC provides the guidelines for the curriculum to be introduced in the Universities. The University arranges syllabus framing workshops. Faculty of the Institution participate in various syllabus framing workshops, conferences and contribute through taking participation in discussions regarding updating of curriculum. After framing syllabus, the University uploads it on its website. Concerned Teachers of our college download it and prepare Teaching plan for the academic year. For the effective implementation of the curriculum and to improve teaching practices teaching materials and books are made available by the University and Institution. Our faculty also publish books on prescribed curriculum.

The college obtains feedback on curriculum from outgoing third year students. The feedback is analyzed by the teachers of the respective subjects. The suggestions from the students are forwarded to the chairman of the Board of studies of the related subjects for perusal and consideration at the time of next revision of curriculum. The Report on feedback is maintained by the feedback committee and it is also submitted to IQAC.

###### Distribution of Syllabus:

For the effective curriculum delivery each head of the department distributes the syllabi among the teachers of the department. The concerned teacher prepares 'Teaching Plan'. The department prepares academic calendar for planning and implementation of departmental programmes and activities. The diary of lectures is maintained by the teachers.

###### Effective Delivery of Curriculum:-

The experts lectures are organized by various departments. The departments arrange Tests, Tutorials, Home Assignments, Seminars and group discussions according to University guidelines and evaluate the students for internal marks.

###### Monitoring:

For the effective implementation of curriculum there is hierarchy of Principal, Vice Principal and Head of Departments. Periodic meetings of the Head of Departments are called by the Principal for smooth and effective functioning of academic activities. The Heads of Departments also conduct departmental meetings periodically. Objectives of curriculum are achieved through teaching, learning and research work by our faculty and students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

Continuous internal evaluation system is regularly carried out in our institution every year by internal class test examinations, internal practical examinations, tutorials, seminars, etc. for each semester. The assessment of internal marks as per the courses of the subjects is carried out in every term at the end of the term or semester, as term end examinations as per the prescribed course curriculum provided by our K.B.C. North Maharashtra University, Jalgaon and University Grants Commission. The students who are weak in their grasping ability are identified through their internal test examinations, laboratory performance. Various activities and seminars are specially conducted by the teachers for the better results in the final examinations of university. Due to proper guidance and information the students are able to achieve the goal positively. The institute handles the case of weak students with sympathy and guides with the help of teachers. The lectures revision is made available to the students to have insights to the syllabus taught previously to them and with proper understanding carry them to the further topics. Regarding this the parents are also considered a sensitive support used for counselling the students through parent teacher meet by organizing programmes periodically for the enhancement of students and teacher communication. For continuous internal evaluation the classroom interaction and organization of various curricular activities are carried out. Teachers identify the students in their respective class with quiz, debates, assignments, term end examinations, etc. and assess the students by providing different grades. After results the proper suggestions are given for the all participants.

The institute prepares the academic calendar according to the calendar of our North Maharashtra University, Jalgaon at the beginning of the academic year. Our institute performs the activities as per the schedule of the academic calendar, we prepare in each academic year. The all curricular activities like examinations, tests, cultural programmes, guest lectures are arranged according to the schedule of academic calendar. The plan of action is also followed for the better results. We also follow the schedule of various activities given by K.B.C. North Maharashtra University, Jalgaon for the enrichment of curriculum and better execution. Academic calendar of our university examinations, working day schedule, annual science activities, sports activities, curricular and cocurricular activities are carried out as per the academic calendar. Various departments of our college organizes various programmes like cultural, social, exhibition, Yuvati sabha programmes, etc. are organized time to time. The academic calendar prepared by our institute follows the schedule of term end examinations of theory and practicals as per the schedule of midterm activities and schedule of vacation of our K.B.C. North Maharashtra University, Jalgaon. The changes if any in the schedule of academic calendar are handled safely and intimated to the teachers and students time to time for the proper regulation of the academic activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.**

**Response:** 2

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 0

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The Institution being the focus of the teaching is always on gender sensitization. Through all the courses taught in the college, efforts are being made remove the gender inequality. Issues like human behavior, critical issues confronting the society and their solutions, gender discrimination and equality, socio-economic equality, freedoms guaranteed by the Constitution, female education, democracy, communal harmony, religious tolerance etc. are part of Arts faculty curriculum. It is the need of the time that women should also become economically independent and for that human need, importance of money, the relation between human needs and money, and different ways of fulfilling these needs all these human values are taught in arts faculty. Women also need to study science. The study of science promotes independence. To survive in the global competition there is no substitute to knowledge of science. Today's students are not only the citizen of the country but also a global citizen. Due to various inventions, the world has become a global village. Study of science enables the understanding of the world. In short through the basic faculties of Arts and Science efforts are being made to make students global citizens.

Students also need to know various languages. They should be able to express their emotions in Marathi as well as in Hindi and English. English is a global language of knowledge and therefore it is highly essential to know this language. In our college these languages are taught.

**Human Values:** The significance of human values is very great in social life as individuals have to live in the society. Every student need to consider the importance of human values in their life. Every community has some rules for living and behaviour. Every individual possesses a status and accordingly they have to play the roles. If the role is not properly played, it leads to status conflict. The role of women is more important than that of men in the society. The ideas of ethics and morality are dependent on women therefore women have to be very careful about their social; behavior. To a large extent the gender discrimination still exists in the society. Through various activities we try to make our students understand the various values for women.

**Environment:** The study of environment is a responsibility of every citizen. Today all over the world the study of environment is being carried out on various levels. Air pollution, sound pollution are some of the major environmental problems in our society. The University has made environment as a compulsory subject to all students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 18.46

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	3	3	3

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>



**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year**

**Response:** 18.21

**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 177

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni**

**Response:** E. None of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** C. Feedback collected and analysed

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 78.77

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
972	853	959	977	965

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1200	1200	1200	1200	1200

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
901	721	903	884	882

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### **Response:**

Students from the diverse socio-cultural, economic and educational background are admitted to the college. Therefore, taking into account the varied needs of the students it becomes necessary to identify slow learners and advanced learners at the entry level.

The learning levels of students are assessed on the following basis

1. Marks obtained in HSC/ last examination Written/Objective test
2. Observation during classroom activities
3. Students with less than 50% marks in the subject at HSC examination and the objective test are identified as slow learners.

It helps to identify learning levels of students and to segregate slow and advanced learners.

The skill requirement gap of the student is being identified and activities are being arranged to provide clear understanding of basic concepts of the students.

#### **For Slow Learners:**

College organizes remedial lectures for slow learners, the students enlisted under the remedial coaching scheme have successfully passed the university examinations.

Groups are formed in the class where both slow learners and advanced learners are teamed together to participate in classroom activities. Continuous guidance is provided to both the groups and every effort is made to make all students at par with each other in academic learning.

Every teachers personally monitor the progress of slow learners and address their academic and personal issues.

#### **For Advanced Learners:**

Activities for advanced learners are planned to encourage peer learning and self-learning, under the guidance of the teacher. They are encouraged to undertake extra reading through library work and assignments like chart making, poetry recitations, reading and presentation for classroom activities.

Moreover, extra classes and guidance is provided to students participating in sports and other co-curricular activities

Students are also encouraged to organize and participate in academic activities like class presentation, debate, quiz, cultural programmes, and extension activities. As a result of our focus on slow & advanced learners, each year students participate in,

- Departmental/ College/intercollegiate level Essay, elocutions, debates competition.
- University level "Youth Festival" and AVISHKAR.
- Number of students have participated in various poster presentation competitions.
- Number of students participated in university level quiz competitions.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 38.88

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

Following measures are taken to make learning student-centric:

#### **Experiential Learning:**

The institute focuses on the experiential teaching learning methodology through Industrial training, Field visits, Study tours and project work. Students learn through field work, by which they transform their theoretical knowledge to practical one. Through Mini Project, and industrial visits helps to bridge the gap between theoretical concepts and its practical applications. Institute organizes visits to nearby industries or other subject related tours for students. It is one of the ways by which students apply theoretical knowledge into reality. AVISHKAR is a Research Competition among all Universities of Maharashtra. Institute encourages the students to participate in University level 'Avishkar' competition to identify and promote innovative ideas, concepts and solutions addressing to societal needs from young students of the college. Students present their research concepts, ideas through poster presentations or models in this competition. Students are allowed to participate in organizing committee of various events such as Constitution day, Democracy (lokshahi) week, National voter's day, Women's day, English Day, Geography Day, Marathi Bhasha Pandharwada (Marathi Language Fortnight) etc.

#### **Participative Learning:**

The main objectives to carry out various participative learning activities in college are to make students

empowered to become more independent and interdependent. They take greater control of their own learning by participating in various activities like Group discussion, Seminar, Poster Presentation etc. It provides students with an opportunity to gain professional values, knowledge, and skills. College conducts sessions like group discussion, group study, seminar and quiz, poster presentation and funfair activity to make learning more interactive and collaborative. College also encourages students to participate in various inter- collegiate competitions. Institute also conducts few interactive activities outside the campus for students. In addition, learner-centered teaching methods such as role play, coursera, SWAYAM (Ecertification), project work, field visit, case study, debate etc. are practiced to supplement classroom teaching which enhances participative learning and critical thinking among students.

**Problem solving methodologies:**

Institute encourages students to participate in Project Competitions, and various events. Students are assigned with tasks in which they are engaged in solving complex problems by applying their core knowledge and experience. The faculty member is encouraged to develop new experiments beyond syllabus and assign those to students to find optimal solution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**

**Response:**

The world is facing pandemic situation. To be out of this situation, we all are struggling. All fields are affected due to Covid 19. And also education field is affected. But ICT is very much helpful to teachers and students. Due to these tools teaching-learning processes become easier. In education, ICT play vital roles in facilitating teaching and learning. They have transformed classroom communication methods and modified instruction strategies. Also, ICTs have made teaching and learning interactive and collaborative instead of the traditional teacher- talking and students listening approach. In education, innovative learning, especially learning can be done by using the Internet to generate device-based learning ICT. In this digital era, ICT use in the classroom is important for giving students opportunities to learn and apply the required 21st century skills.

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute;

**ICT Tools:**

- 1.Desktops- Arranged at Computer Lab and Departments.
- 2.Printers- They installed at Labs, HOD Cabins and all prominent places.
- 3.Photocopier machines - Multifunction printers are available at all prominent places in the institute.  
There are two Photostat machines available in campus.

- 4.Scanners- Multifunction printers are available at all prominent places.
- 5.Projector- 01 projector is available in seminar hall.
- 6.Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
- 7.Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)
- 8.MOOC Platform (NPTEL, SWAYAM, Coursera, Udemy, Edx etc.)
- 9.Digital Library resources (Google Books, National Digital Library etc.)

#### Use of ICT by Faculty:

- **PowerPoint presentations:** Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
- **Industry Connect:** Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
- **Online quiz:** Faculties prepare online quiz for students after the completion of each unit with the help of Google Forms, Testmoz Test etc.
- **Video Conferencing:** Students are counseled with the help of Zoom / Google meet applications.
- **Video lecture:** Recording of video lectures is made available to students for long term learning and future referencing.
- **Teachers' participation in professional development:** Teachers use various ICT tools for attending online faculty development programmes, seminars, workshops, conferences etc.

During the unprecedented times of COVID 19 lockdown the teachers and mentors of the college have effectively conducted online lectures and counselling sessions to address the grievances related to admission process and online examination using Google meet and ZOOM platform. During the latest academic year, academic calendar of the college was moulded as per the present scenario and as per the guidelines issued by the university and central/state government.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

#### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 36:1

##### 2.3.3.1 Number of mentors

**Response:** 27

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 70.3

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 39.64

#### 2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	10	10	6

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 19.88

#### 2.4.3.1 Total experience of full-time teachers

Response: 497

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

Being affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, the college follows the evaluation structure as recommended by the university and hence has limited scope for modifying the evaluation system. At present, semester system for all levels and all faculties has been implemented by the university. Total weightage for external evaluation is 60 and for internal evaluation is 40. The modalities followed for awarding internal marks as follows: Test-1 (20 marks), Class attendance (10 marks) and Behavior (10 marks) Total: 40 marks

The examination committee prepares the internal theory and practical examination schedule well in advance and it is communicated to the students on the central notice board, college web site and concerned teachers make announcements in the classrooms. The benchmark of the evaluation includes tests, tutorials, behavior, attendance, assignments and the score secured in the unit tests. The internal examination committee looks after effective monitoring and timely implementation of the internal examination and procedure of evaluation. The internal examination committee comprises of teachers from Arts & Science Faculty. The committee is headed by the senior faculty member.

The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher. The answer sheets are shown to students after evaluation for their information which provides transparency and accountability in the evaluation process. The students can approach to the teachers in case they need a clarification on the award of marks based on the scheme of valuation as stated. The subject teacher briefs to the students in the classroom about their performance in the internal examination. Teacher provides necessary guidance and counseling in this regard.

The university guidelines related to internal examination pattern are communicated to the students well in advance through college website and in classrooms. The university circulars in these regards are being communicated to the faculty members and students. Changes in schedules, patterns, methods (if any) are immediately notified to the students through the notice boards and classroom briefings by the concerned subject teachers.

Mobile phones in the examination halls are strictly prohibited. Marks lists of the students are prepared after the evaluation and documented for the further clarification. To ensure the transparency, the internal examination committee displays class wise mark lists on the central notice board for kind perusal of the concerned students. At the end of each semester the principal and vice principal verifies the internal marks of all the students. Online internal marks are submitted to the university through college login accounts on the university internal examination portal.



During COVID -19 lockdown phase the oral/internal examinations were conducted in online mode through Google form / TestMoz and ZOOM / Google meet platform.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

#### **Response:**

All grievances related to the internal assessment are primarily redressed by the respective heads of the departments. In some unsatisfied cases, they are forwarded to the examination committee (if required). In case of any university related grievance, applications in prescribed forms are collected and forwarded to the concerned authorities. The grievances of the students related to examinations such as online form submission, queries related to hall ticket viz. correction in name/ subject/ subject code/ programme/ pattern, wrong entry of marks and absentee etc. are addressed at college and university level in time-bound period.

As per the guidelines of the affiliating university the centralized assessment program (CAP) for first year classes of UG program is being carried out in the college and a separate examination cell comprising of senior teacher, administrative staff and exam clerk is constituted to handle examination related grievances.

If students have any doubts regarding assessment of answer sheets then he/she can demand the photocopy of assessed answer sheet. Students can apply for online photocopy within 10 days after the declaration of the result. College/university provides photocopy of the assessed answer sheets to students on demand within a period of 30 days from the date of receipt of application. Once the student receives the online photocopy of answer-sheet, the student consults with the respective subject teacher and takes his/ her opinion and then further processes for rechecking and revaluation are carried out within 10 days. The result of revaluation is declared within 45 days.

The benefit of revaluation is given to a candidate if the original marks and the marks obtained after revaluation exceed by 10% or more of the maximum marks as per university norms. Internal assessment of practical work is a continuous evaluation process. Any grievances regarding practical work are immediately resolved by the respective teacher and the head of the department. Grievances related to oral, project and practical examination are resolved at the department level. Continuous follow up is taken with the university till the grievance is settled.

For students whose marks are not entered or incorrectly entered due to oversight in the university mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level.

Any grievance related to the university question paper like out-of-syllabus, repeated questions, improper

split of marks, marks missed, wrong question number during semester exams are addressed to the Principal in turn he/she proceeds the same to the university immediately.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

The college is permanently affiliated to K. B. C. North Maharashtra University, Jalgaon and follows the curriculum prescribed by the University. This curriculum is outcome based and has well defined Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). POs, PSOs and COs for all programs offered by the college are stated and displayed in each department and on the college website which are inclusive and regularly updated.

The PO's, PSO's and CO's are expressed in the form of knowledge, skills, and attitudes which define all the courses offered in the college. The faculty, students, parents and other stakeholders are intimated about the program outcomes, program specific outcomes, and course outcomes in the following ways:

- The details of PO's, PSO's and CO's of each program offered are stated in a lucid and specific terms and are uploaded on the College website, under the link of each departments.
- PO's, PSO's are displayed in tabular form on departmental notice boards for the teachers and the students.
- Details of the course outcomes and program outcomes enable the stakeholders to access the details of the courses easily and help students choose proper program and elective courses.
- Teachers enumerate and explain the course outcomes in the respective classes.
- The teachers facilitate discussions and answer queries if any on the understanding of the Course outcomes.
- During introductory lectures at the start of the semester teachers provide information about the PO's, PSO's, CO's and methods of evaluation as well as the performance expectations.
- Even though the CO's are given by the affiliating university, along with the syllabus, if necessary, the COs are modified and re-framed by the concerned faculty members.
- The importance of learning outcomes has been communicated to the teachers through IQAC.

According to the expectations of the stakeholders, the teachers of the institute are actively involved in syllabus framing workshops, where they contribute in asserting POs, COs and PSOs in curriculum.

File Description	Document
Upload COs for all courses (examples from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

## 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

### Response:

Evaluation of the attainment of program-specific outcome is a key to assure the quality enhancement process of an institution. The academic progress of the students is regularly monitored by subject teachers, class in-charge as well as respective Heads of Departments for effective program outcomes attainments. The college ensures the outcome of the programs through the analysis of the internal and external examination results and achievements in the placements, sports, cultural and extension activities. The NSS unit and Student Welfare Department of the college organize various community-oriented activities. These efforts help to instill socio-ethical values and develop community service attitude among the students.

The assessment tools and processes used for measuring the attainment of each PO's, PSO's and CO's are direct and indirect methods. Direct methods are provided through university examination of observations of students' knowledge or skills against measurable course outcomes. The knowledge and skill described by the course outcomes are mapped to specific problems on university internal examination etc. Average attainment in direct method is equal to university examination (60%) + internal assessment (40%). Indirect assessment method comprises from students' feedback and survey, employability and progression to higher education.

The unique feature of this mechanism is that there is an excellent blending of subjective observation and objective assessment of the students' performance. For the desired outcomes, the college first organizes various activities to get outcomes and then does its evaluation by various ways.

The Methods adopted for the evaluations of program outcomes, program specific outcomes and course Outcomes are as follows:

**Formative Assessment:** As a part of continuous evaluation the formative assessment of students' Performance is conducted. This includes: Home Assignments, Unit Tests, Surprise Tests, Seminars, Projects, Group Discussions, etc.

**Summative Assessment:** The performance of the students in university examination is the source to judge their summative assessments. This includes assessment in theory examination and practical examination, especially for science faculty. The college analyzes course-wise results and the faculties are instructed to initiate measures to improve students' performance in the examination accordingly.

These are the other ways of measuring the outcomes whereas many other aspects of outcomes are evaluated indirectly through their performance such as active involvement in curricular, co-curricular and extra-curricular activities such as sports, cultural, debate, elocution, N.S.S. The teachers also assess the

development of students and their performance through observation. Through classroom interactions, question answer sessions, personal counseling, etc. teachers measure the course attainments of the students. The participation of the students in departmental activities, study tours, industrial visits, etc. also helps in gauging their growth.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 0.45

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

#### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
515	166	248	187	193

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.4

<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

##### 3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**

**Response: 1**

**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.2 Research Publications and Awards**

**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years**

**Response: 1.81**

**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
06	09	13	11	3

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response: 2.8**

**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	06	19	16	11

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3 Extension Activities**

**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

The institute promote the neighbourhood network and student involvement in extension activities, contributing to good citizenship bearing high moral values, community services, and holistic development of students. So that the management of institute as well as principal of our college encourage the faculty and students to participate and implement the programmes which contribute to social awareness. NSS unit, Yuvati Sabha and Student welfare committee conduct these activities. The concerned departments sensitize students towards social issues through their various activities. The main aim of these activities is to see the welfare of society. Eminent lecturers delivered their lectures on social issues to ensure holistic development of students. NSS unit earnestly challenges students to inculcate national integration in the neighbourhood society after every three years a village is selected and college organizes a seven days residential camp and continues cleanliness campaign, village survey, awareness about water and soil conservation, disaster management, eradication of superstition, save energy, social health programme, female foeticide and tree plantation. During the last five years we have organized camps at Babhale and Kalmadi. All the volunteers of NSS unit play a crucial role in it. The programme officer introduces various activities during the induction programme and ensures their participation throughout the academic year.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**



**Response: 4**

**3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	0	1	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**Response: 16**

**3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	4	4	4	3

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**

**Response: 47**

**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
96	263	621	956	306

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Collaboration

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**Response:** 96

**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
31	10	16	19	20

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of linkage related Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

**Response:** 2

**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	1

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

Bahujan Samaj Shikshan Prasarak Mandal's, Arts, Commerce and Science College, Songir, District Dhule was established in the year 1996. The college is located on a beautiful campus. We have enough infrastructure to run the faculty of Arts and Science as well as physical Infrastructure facilities. The building used by the college is owned by the Management of the college. To support the disabled persons, the institution has made a ramp to climb up. The institution is secured through C.C.T.V. Surveillance. First Aid Box is available in the Sport Department for any emergency. Doctor is also available on call for any medical emergency. Wending machine also available for girls.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

Institution has spacious ground for Outdoor Sports and sufficient facility for indoor games. Institution has a well-furnished 1750 sq. feet hall for various extra-curricular activities are efficiently utilized by students for various events like Annual Gathering Function Sports week etc. the usage for the same is monitored. To explore and nourish the hidden talents of the students, every year the institution organizes various cultural events. To boost stage confidence and leadership stage confidence and leadership abilities, students are trained for anchoring of various events. Institution offers a separate board for wall Magazine, where students display their creations and innovative ideas in the form of sketches, drawing, paintings, poems, articles etc. Seminar Hall (Area= 1750 sq. feet) Seminar Hall is well Equipped with audio-visual aids, LCD and Computer. Seminars, Conferences and workshops are arranged in the seminar hall. Various competitions such as elocution, singing, Poetry reading, one act plays are held in the seminar hall. Public Lectures of Eminent personalities, Freshers' Day, Dance competitions, Rangoli and Mehendi competitions and other cultural programs.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 8.33

**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**Response:** 100

**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
3.28	10.36	9.08	1.25	6.22

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**4.2 Library as a Learning Resource**

**4.2.1 Library is automated using Integrated Library Management System (ILMS)**

**Response:**

The college has central library enriched with 15003 books. The total area of library is 661 square feet

which has a Librarian's office, Library counter and passage. The library Advisory Committee chaired by the principal is composed to monitor the working of the library. New arrivals are displayed on the notice board. There are issue counters for students and staff. The students are made familiar with the library collection. order of arrangement of books in the cupboards. The books are arranged subject- wise and alphabetically in the library in systematic manner. Reference books also arranged alphabetically. There is a separate Newspaper section. Question papers of University examination are available for the past 5 years for students reference.

**Highlights in library facilities:**

The books are arranged Subject- Wise and alphabetically in the library in systematic manner.  
 Reference Books also arranged alphabetically  
 Journals and Periodical are arrange separately  
 Daily NEWS Papers

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

**4.2.2 The institution has subscription for the following e-resources**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**Response:** 0

**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 8.73

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 87

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

1. The Institution regularly updates its ICT resources.
2. Computers with software are added regularly to ensure the implementation of Teaching and Learning and for efficient Administrative work.
3. There are 31 computers spread throughout the Campus –in the Departmental laboratories, Office, Library.
4. Offices namely Principal, Vice-Principal, Administrative & Accounts' office have laptops, computers & accessories.
5. Wi-Fi connectivity is made available to the staff.

6. The institution have well-equipped computer laboratory to effectively conduct the undergraduate course in Computer Science.

7. The Management has provided a computer lab to the faculty members and students having 30 Computers in it.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 54

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
3.28	10.36	9.08	1.25	6.22



File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The institutional mechanism for maintaining and utilizing its physical and academic support facilities to the maximum extent. Our various departments confirm the proper utilization and maintenance of the facilities of their corresponding departments. The faculty members and the supportive staff of the concern departments take the requirements of their departments to the principal and the management. Accordingly, the essential things are acquired on the priority basis. The librarian of the college and its supportive staff ensure the maximum utilization of the library resources i.e. text books, references, encyclopedia, journals, magazines and daily local NEWS papers. We have a library committee which monitor and supervises the library requirements, purchase of books, furniture, and stationary etc. All the HoD and faculty members of the concern departments are responsible for the securing, maintenance, up keeping of the tools, gadgets, apparatuses, laboratories, sport instruments etc. They ensure the maximum utilizations of the presented facilities and resources. The institution has a committee for sports activities as well. The committee ensures the maximum participation of our students in intercollegiate, inter group, university, state and national levels. Sports events and consequently sports equipment and materials are provided to students. The science departments, computer science department and language departments always take care of their respective labs. The faculty and supportive staff of the concern departments are responsible for the acquired maintenance and maximum utilizations of their departmental facilities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 41.34

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
342	312	396	360	548

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.66

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	19	13	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 0

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.61

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
3	8	1	1	4

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 18.53

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 53

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**Response: 60**

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	1	0

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	1	0

<b>File Description</b>	<b>Document</b>
Upload supporting data for the same	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 4**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	4	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Response:**

Our college has a student council as per provision of Maharashtra University act 1994 and Act 2016. The students council consists of principal, principal nominated teacher, Student welfare officer, program officer of national service scheme, director of sport one student from each class with academic merit the student (SC,ST,NT,OBC,SBC) nominated by principal. The principal nominates two lady representatives who have significantly contributed to the college welfare activities. One student representative represent the college at University e designated as University representative (UR,) is a finally elected by the student representatives in the presence of teachers representative to the governing body the IQAC coordinator and coordinator of the student council committee. The function of student council is to coordinate extra curricular activities of the college. The management of the college with the the noble intention of enhancing the civic consciousness, social awareness and environmental awareness encourages the students to organise workshops seminars and other innovative programs. Student council help to maintain discipline in college, council members locate students who are good in sports cultural activities and help them to get involved in the activities. They also help in organising annual social gathering, republic day independence day class trips sports events etc. Student council also organised welcome and farewell functions for incoming and outgoing students of the college student council and the UR insurers discipline in the college campus by encouraging students to observe clean campus.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 53.2

**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	46	98	59	63

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

We have not registered alumini but it is on progress at college level. The Alumni Association Bahujan Samaj Shikshan Prasarak Mandals Arts Commerce and Science College, Songir is underway. Alumni registration is done free of cost. Meetings of alumni association are held at regular intervals, at least once a year. The alumni association is a mix of working women and homemakers and all are eager to contribute their share of experience through interaction with current students in the form of lectures, activities, sharing work knowledge and the like Alumni are employed in different departments like education, police, administration, revenue, law etc. Few alumni are also self employed Alumni provide guidance to current students as and when needed Alumni are invited to the college functions and events Alumni, still living in neighboring villages, assist during N.S.S camps, extension programmes, outreach programmes, plantations etc. One alumni member is inducted into the IQAC committee. The most significant contribution of the alumina is in area of job searching for freshstudents.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

##### Vision Statement :

Our vision statement is “Vidywan,t Yashwnt, Laxmiwant Janah Kuru” i.e. “ making Educationally and Economically students, ‘Learned and Intelligent’, ‘Successful in life’ and ‘Economically Strong’.”

As a Leader, our institution endeavours to achieve this vision focusing especially on knowledge dissemination, application and opportunity to excel by utilizing and directing the potential of our students.

##### Mission Statement :

Our mission statement is “To provide primary, secondary, as well as higher education in the faculties of Arts, Commerce and Science to the Students from rural sections of the society to groom them to be responsible citizens”

Our vision and mission lie in the heart of our constituents under the leadership of the institution which is working for the development of the college. This shows that the detective leadership is in tune with the vision and mission of the institution.

The principal of the college is the head of all type of activities running in the college. The stakeholders like students, teachers, non teaching staff, parent etc. involve in them as per their roles and performances. The principal being the head and the mediator assisted by the vice-principal, HODs and Office Superintendent, ensures smooth and effective functioning of the various departments. The College mechanism includes various curricular, co-curricular and extra curricular committees. Under the guidance of principal these various committees function according to the duties, purposes activities assigned to them to meet the vision and mission of the college. The teachers, non-teaching staff are also included in the college Development Committee / Local Management Committee. IQAC plays an important role in the implementation and planning of the academic as well as administrative activities of the college. The Management arranges meetings from time to time to take the view of ongoing smooth functioning in all respects. The management, the principal and other stakeholders involve actively in the functioning and decision making keeping the college vision and mission in view.

The various departments are full of academic issues. The HODs under the guidance of the principal, management and IQAC run the academic activates in which students involve actively. Attendance of classes, reviews of the syllabi, feedbacks of the teachers and the students, filling of self appraisal forms are the academic activities which go on as per the UGC, Government of Maharashtra & KBCNMU norms.

The management has provided classrooms, sports facilities, laboratories, computer lab, blocks for administration, library facilities and other infrastructural facilities. The sole purpose is the progress of student who is at the center. Good teaching – learning process, personality development, maintenance of



students interests in cultural activities, sports, NSS social activities etc. Field visits, motivation of competitive exams etc, are conducted by the highly qualified and experienced faculty.

Our vision and mission are continuously kept in mind while dealing with all the activities. They are explained in the classrooms and the students are directed to learn as per the vision and the mission of the college. Quality sustenance and quality enhancement is seen in the plan of action. Our institution also takes care of the inculcation of ethical and moral values like, 'Sanskara', Voluntary service, co-operation to enable students grow confidently. We are committed to provide value based education to meet the regional and national challenges through NSS, Yuvati Sabha Student Development Department etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

The Management has unique executive body which is centralized based upon certain rules and regulations (i.e. constitution) to run the college properly. However, there is College Development Committee established by the executive body to look after the actual execution and smooth functioning of the college. The principal is the secretary of the committee and he is the academic and administrative head. There is an office superintendent to look after the actual administration of the office.

A Vice Principal is appointed for the proper implementation of the work and smooth functioning of administration of the college. There are Heads of various departments for departmental administration, Co-coordinators for easiness of the administration. All, as a whole, help the principal officially, academically and administratively. The vice- Principal has been assigned the authority to sign bonafide and other documents on behalf of the principal in his absence. Co-coordinators for student Development Department NSS, Yuvati Sabha, Examination, IQAC, NAAC are appointed for the overall developmental activities for the students as well as the college in all respects. The overall progress of the college and the students is the sole aim behind it. There are different heads for various academic activities like social and cultural activities, publicity environmental, linguistic scientific and other activities.

Librarian is the head of college library. Physical Director is appointed for the sports activities. The technical clerks handle hardware problems online data works, computer or ICT related works in the administration. The principal enquires about the requirements of laboratories, library, office administration, sports and other academic as well as administrative departments and faultily as per the needs. Monthly meetings are focused particularly on such issues. Purchase orders are placed on the basis of quotation for all the apparatus, equipments, furnitures. Stock registers are maintained. The head distributes the workload to the faculty.

In this way, the institution practices decentratition and participative management.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

Strategic plan is the mirror of smooth functioning of overall activities running in the college. The teachers are encouraged to plan academic and administrative activities at the beginning of every year. The strategic plan is implemented by all the stakeholders to ensure the quality of teaching and learning process as well as administrative side of the institute for the overall development of the student. The principal, IQAC and the management look into the strategic plan and its punctual implementation seriously. The strategic plan includes innovations and new developments in the various departments of the college as well as sports, culture, NSS, curricular extracurricular and other related sections.

- 1) Strengthening and evolving feedback mechanism for all the stakeholders to ensure the quality of functioning in the college.
- 2) Increasing the student strength ok and planning infrastructural development to meet the needs of the students.
- 3) Introducing post graduate programs in Science and Arts faculties.
- 4) Strengthening of library infrastructure as well as addition of text and reference books.
- 5) Encouraging the teachers how to register for Ph.D., to start research Centre, to participate in in National and international seminars, conferences and present research papers, to publish research papers in in National and international journals and to attend orientation programs, refresher courses, short term courses and faculty development programs to enhance the quality of higher education in our college.
- 6) Arranging more and more sports activities, various competitions as well as sports infrastructure.
- 7) Establishing MoUs, Linkages with other institutes, industries and organizations.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

#### Response:

The college craves for the overall development of students who are poor, needy, backward, slow learners or even the students who are rich, fast learners etc. The student is at the center. The college aims at the nation building by preparing the students keeping the vision and the mission in mind. The college has formed various bodies for the smooth function of organizational structure on administrative and other required levels.

The organizational structure of the college as follows.

#### Local management committee (LMC) :

College Development committee, previously known as Local management committee, has been formed by the Governing Body of the Institute for the smooth functioning of the administration of the college. The committee reviews progress, administration academic improvement and day to day occurrences from time to time.

#### Principal :

Being the Head of the college, the principal directs the academic as well as administrative progress. Being the secretary of College Development committee he puts various problems before the committee. The problems are discussed and solved. The functioning becomes smooth.

#### The Vice Principal :

The Vice Principal helps in academic and administrative activities to make the administration easy.

#### Office Superintendent :

He looks after the administrative activities of the college.

#### The Clerical Staff :

This staff works with the office superintendent accounting, scholarship, admission process, eligibility, examination and other activities are conducted by them under the guidance of the principal as well as office superintendent.

### **IQAC :**

Internal Quality Assurance Cell helps to maintain academic and administrative quality. Regular meetings are called to encourage the teachers for research and updating their subject knowledge so that the students will be benefitted in all respects. IQAC also advises clerks to update themselves regarding with digitalization of administrative works.

### **Heads of Various Departments :**

Such heads try their level best in academic activities regarding with lectures, practicals, results, research, teaching and learning process, trips, study tours etc. under the guidance of principal.

### **The Librarian and His Staff :**

The Librarian maintains the Library administration with the help of the attending staff.

### **Director of Physical Education :**

For the overall development of the students, sports facilities are made available by the college. The Director looks into the administration of Sports activities.

### **The Attendants / Peons :**

They provide the attending services as per the needs of various departments and office of the college for a good cause.

### **Various Committees :**

There are various committees and different cells formed by the principal to perform curricular, co-curricular and extension activities.

### **The Recruitment / Promotional Policies :**

Such policies are as per the rules of UGC, Govt. of Maharashtra and KBCNMU, Jalgaon.

### **The Grievance Mechanism :**

The Grievance Redressed Committee is formed to solve grievances of the students. Complaints from the staff are discussed and solved in CDC.

### **The Anti Ragging Committee :**

The Committee works to control the ragging issues if any.

### **Anti Sexual Harassment Committee :**

The committee observes the problems of women and works on solving them instantly.

### SC/ST/Minority Cell:

To look up the Scholarships & Freeships form filling on the Govt. rules. And complaint box is provided in the college for grievance.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** E. None of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

There are various schemes available for the welfare of teaching and non-teaching staff as per their requirements. The major schemes are highlighted below.

- 1) **Provident Fund :** This scheme is provided by Govt. of Maharashtra. The institution and principal order the office to deduct the monthly amount from the salary. The amount is sent to Join Director for the further action. The employee can have the amount partly when he or she is in financial need.
- 2) **Credit Society :** All the members of teaching and nonteaching staff are the members of Balaji Co-operative society, Songir Rs. 5 to 10 lacs are sanctioned for the members for the education, marriage, illness etc. purposes. Instant loans of Rs. 1 lakh are also available in the emergency. The EMI is deducted regularly from salary.

**3) Group Insurance Scheme :**

Recently group insurance scheme with accident benefit of Rs. 10 lacks has been provided by state govt. Installment of Rs. 354/- per year is the EMI deducted from the staff salary.

- 4) Medical and maternity leaves are sanctioned as per the rules and regulations.
- 5) Special Medical leave facility is available for severe and serious diseases.
- 6) The DCPS Scheme is sanctioned by state govt. from 2005 for the welfare and the staff to safeguard their future.
- 7) Teachers are encouraged and permitted for research to obtain Ph.D. degree.
- 8) Representation is given in various administrative and academic committees of the college.
- 9) The Teachers and not teaching staff are felicitated and appreciated for their achievements.
- 10) The institution observes Yoga Day on 21st June every year. It arranges Yoga Shibir on this day for the staff for their health and stress management.
- 11) The teachers are encouraged to participate and present research papers in seminar, conferences etc.
- 12) The institute encourages and allow the teachers to participate in refresher courses, orientation courses and university or government sponsored training camps.
- 13) Organization of seminars and conferences by the institute and the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

Response: 0

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

Response: 51.85

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
32	26	4	2	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

**Response:**

Performance Based Appraisal system is very important to assess the merits, improvements, performances, potentials of the staff. Self appraisal forms are filled by the staff every year and submitted. The HODs and Principal check and instruct to improve the weak areas. Result analysis, teaching-learning process, academic performance, workload, class control internal marks, students attendance and behavior and feedbacks are taken into consideration when the form are filled up. The specimen of appraisal form is prescribed by the UGC.

Career Advancement System (CAS) is also introduced by the government for the promotion of the staff. Internal Quality Assurance Cell (IQAC) assesses the teachers' performance and validates API Score to decide eligibility for their promotion. Once the teachers API score is finalized by the IQAC and the principal, the file for promotion is forwarded to the Joint Director, Higher education.

Active participation in national and international seminars and conferences as well as publication in national and international journals is also considered. Delivering lectures as recourse persons, punctuality, communication skill, guiding Ph.D. students etc. activities are considered.

Performance to the teachers with the help of the students feedback is confirmed.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The institution conducts internal and external audits of the college regularly. Joint Director, Higher education and his authorities conduct external audit. Justifications are provided when objections are raised. Accountant General Audit is conducted as per Govt. norms. NSS Audit as well as student Development committee Audit is done every year by the university for the internal audit a chartered Accountant is appointed by the college. He performs the audit activities related to the financial matters of the college. The he submits the reports to the principal. The reports are studied, considered, evaluated and discussed by college Developments committee (CDC) and compliance is recommended if any.



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 0

##### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

Every year at the beginning of the college, the principal calls meeting of heads of various departments. With the discussion of the faculty members, the heads discuss the requirements and submit the list. The annual budget is prepared as per the needs of various departments by the college which is forwarded to the management for approval. The departments are asked to obtain minimum three quotations from various suppliers and agencies for each item. The departments prepare a comparative chart of quotations and submit to the management through the principal. The quotations are submitted to the purchase committee which takes proper actions for purchasing and the accounts are settled immediately.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

## quality assurance strategies and processes

### Response:

#### Aims and objectives of IQAC

- 1) To motivate slow learners
- 2) To structure feedback for design and review of syllabus.
- 3) To prepare academic calendar.
- 4) To guide and to organize curricular, co-curricular and extra-curricular activities.
- 5) To encourage the faculty members to attend refresher courses, orientation courses, faculty development programs, national and international seminars and conferences.

#### Explanations in detail

- 1) IQAC prepares academic calendar in which all the curricular, co-curricular and extra-curricular activities are planned.
- 2) IQAC arranges meetings to improve learning process and gives suggestions to improve teaching on the basis of the result analysis students participation in various activities family contributing, faculty contribution in research and personal development and students employment are taken in to consideration.
- 3) Teachers are inspired towards doctoral research by IQAC including Research projects. Students are also motivated to participate in seminars and conferences to enhance the quality of education.
- 4) The teachers are suggested to use ICT tools in teaching and learning process, use of online E-sources.
- 5) IQAC in association with the teachers, plans strategies for slow learners. They are inspired to accelerate their learning.
- 6) IQAC designs various feedback forms for the various stakeholders so that teachers, students, management, administration may get acquainted with their performances and weaknesses. They have the opportunities for improvement.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The IQAC conducts meetings to plan, review and implement college activities. The decisions are reported to the principal and the management for further action. The following recommendation are given to the principal and the managements

- 1) Maintainace of academic planner by all
- 2) Provision of ICT tools and internet
- 3) Installation of CCTV Cameras
- 4) Preparation of NAAC for second Cycle
- 5) Writing research papers and books by faculty
- 6) Participation in guest lectures, field visits etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality intitatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

Institution shows gender sensitivity in providing facilities:-

Safety:-

Our college is keep to maintain the safety for the entire student especially, girls on the campus.

2. As per the guidelines shop UGC and Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon anti sexual harassment cell is formed.

3. The cell organized lectures workshops and through the student council of the college for gender issue time to time.

4. The teachers also shoulder the responsibility of the safety of the girls on the campus they take rounds at peak hours special care is taken on the occasion of annual gathering, festivals, rally's ,mocha's.

5. The banners regarding gender sensitivity are displaced on the campus.

Security:-our college gives top priority towards the security of the girls. The various security measures undertaken by the college are;

1. The entire campus is under close circuit TV surveillance.

2. The passage, verandas, library reading room, library are always under the closed circuit TV surveillance.

3. The campus is under the flood lights in the evening and at the night.

4. Police helpline numbers are displaced at the several places on the campus.

Common room:-

1. Our college has made available the girls common room in the college with necessary facilities.

2. Separate toilets and washroom are made available for the girls on the campus.

3. A separate common room is also made available for ladies teachers.

Counseling:-counseling is the most effective means to shape the minds of girls and boys to issue of gender sensitivity.

Anti-sexual harassment cell undertake the programs for gender sensitivity propagation. The girls are instructed to contact the male or ladies teachers in need. The ladies teachers personally counsel the girls they need any help or advice.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

#### **Solid Waste- Management:**

The college campus always kept clean & tidy. The garbage collected from the college campus is divided. The biodegradable wastage for ex-fallen leaves classwork material from laboratories etc are collected and stored in a moist ditch. The waste is rotten therefore period of one and half years. The waste is rotted in

every fortnight. The valuable compost fertilizer is formed which is given to the plants which are planted in college campus.

We have put dustbins in all sections to collect dry waste papers & materials.

Scrapped materials of old and tutorial books, newspapers damaged solids & plastic materials are sold in auction.

The NSS unit of college organizes cleanliness programs in college premises. The NSS volunteers regular participated in campus cleaning initiatives. These drives encourage students to separate recyclable & non-recyclable wastage.

#### **Liquid waste management:**

The toilet sewage is released into the septic tank silage from washroom and basins are cleaned through drainage system leakages are repaired by plumbers as per need.

The major source of waste water generation in college is wash basins toilets & science laboratories. The waste from science laboratories is dispose properly. Liquid wastes generated in the science lab chemicals are diluted with water and then discharged in the pipelines.

#### **E-Waste Management:**

The e-waste material is solid as scrapped one and the concern purchaser is instructed to dispose it as per government regulations. The e-waste material is brought into use once again and then is sold. The wastage key-Boards & mouse are disposed off.

The damaged or outdated computers CD's & other equipments are sorted out & are sold as scrap to local vendor. However accessories like key boards & mouse are the e- waste from the college which are duly disposes off.

<b>File Description</b>	<b>Document</b>
Geotagged photographs of the facilities	<a href="#">View Document</a>
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### **7.1.4 Water conservation facilities available in the Institution:**

- 1.Rain water harvesting**
- 2.Borewell /Open well recharge**
- 3.Construction of tanks and bunds**
- 4.Waste water recycling**
- 5.Maintenance of water bodies and distribution system in the campus**

**Response:** D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts



4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

The Moto of our college is "Vidyavantam, Yashaswantam , Lakshmivantam Janah Kuru" i.e. our sole interest is to make the masses learned successful and economically strong. The students should be able to achieve knowledge and skill useful for his own feeding and should be able to do something for the cause of the society. In this way the college is proceeding towards welfare of the both. Most of the students admitted in the college are from rural area. They are the farmers wagers, from tribal/ adiwasi and economically backward families. They speak different dialects like Ahirani, Pawari, Bhili, Gujar, Dhangari etc. The students belong to different categories like SC, ST, NT, OBC etc. with observe marvelous variety among the students yet they show unity in diversity respecting each other regardless of class cast and other discrimination. The college administration, management teaching and non-teaching staff are not aware of any discrimination regarding with the students. The college makes equal opportunity available for each and every student for his overall development. The teachers make use of simple language for the proper understanding of the students in their teaching. Sometimes scientific and technological concepts of various science subjects are explained and clarify in mother tongue and local dialects spoken by students .During question hour male and female students are given equal opportunities to ask questions. The students get two fold benefited. They participate in communications as well as they comprehend the concepts in detail.

The students admitted in national service scheme (NSS) get the opportunity to upgrade themselves in displaying their qualities and skills. The teacher's guide them to make proper use of their qualities and skills for their personality development and social development. The students perform social activities like experience of hard work, to understand social prestige, rural sanitation etc.

The students are encouraged to participate in debating competition elocation competition as well as in the programs in the celebrating the birth anniversary is of great national leaders like Chhatrapati Shivaji Maharaj Mahatma Gandhi Dr. Babasaheb Ambedkar, Mahatma Phule, Savitribai Phule. In annual social gathering the students are encouraged to display their arts qualities.

The students who are interested in sports are motivated to participate in various sports competitions. The college provide various force kids to the players so that they practise the games properly. The students are provided text books and reference books by college library. The students who are interested in competitive exams are guided and provided with the relevant books.

The male and female students are gathered together in special winter camp arranged in an adopted village by the national service scheme of the college. They experience self dependent leadership qualities importance of hardwork lifestyle of villagers an the vicinity of animals. They knew live like brothers and sisters learning emotional integrity. Yuwati sabha is an influential stage for the expression of female students.They participate egarly in such programs in great number. Career counselling- Career is a crucial point in the life of every student after graduation.

File Description	Document
Any other relevant information.	<a href="#">View Document</a>
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

In our college Independence Day and republic day are celebrated every year. Flag hosting and respect to national symbol is preached and practiced. The celebration of Independence Day and republic day functions where in the Hon. president Bhausahab Amritraoji Kasar, superintendent of police and other dignitary participated for this occasion.

National struggle for freedom and its ideals are practiced through curricular, discussions cultural programs, celebrations and important events such as Mahatma Gandhi jayanti, sardar Vallabhbhai Patel jayanti, Vivekananda jayanti, Mahatma jyotirao Phule, Dr Babasaheb Ambedkar jayant,i National Science day, National women's day, Vachan Prerna Divas etc. The unity and integrity of India is upheld and various programs and activities organized in our college. Students volunteers for national service scheme and camp in nearby village for 7 days to educate the general public about various aspects of national service scheme. Our college continuously promotes equal opportunity gender sensitivity of women. Students value the reach tradition and heritage of the country. Classroom teaching, extension programs, educational tours, cultural programs etc. Are planned to showcase and upload composite culture of the nation. Students promotes conservation of forest, lake, mountains, rivers and wildlife through rally's, cultural programs and extension activities students also participate in Swachh Bharat Abhiyan, voters day activities, electoral awareness initiative, Beti bachao Beti padhao Constitution day.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1.The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

1 August 2016

Death anniversary of Lokamanya Bal Gangadhar Tilak and birth anniversary of the great social worker Anna Bhau Sathe celebrated in the college on 1 August 2016 The birth anniversary of great national leader Mahatma Gandhi was celebrated enthusiastically in the college on Second October 2016 the function was arranged under the presidency of Prin. K. B. Patil. Mohandas Karamchand Gandhi is widely recognized as one of the twentieth century's greatest political and spiritual leaders. NSS volunteers participate in the college campus cleaning mission on the occasion of Gandhi Jayanti.

14 November 2016- Birth anniversary of Pandit Jawaharlal Nehru

Pandit Jawaharlal Nehru, first Prime minister of India and freedom fighter. Nehru Jayanti and Baldiwas [Children's day] ceremony organised in the college. 24 December 2016 Sane Guruji Birth anniversary National Teacher and freedom fighter, Pandurang Sadashiv Sane was also known as Sane Guruji by his students and followers. He was a Marathi author, teacher, social activist and freedom fighter from Maharashtra. 12 January 2017 National Youth Day and Birth anniversary of Swami Vivekanand Swami Vivekananda was an Indian Hindu monk and a key figure in the introduction of Indian philosophies of Vedanta and Yoga to the western world. The function was chaired by Prin.Dr. K.B.Patil. Dr. N.S. Sonwane and Prof.S.R. Rane informed about the work of Swami Vivekananda.

1. April 2017 Dr. Ambedkar Birthday Anniversary

On 14 April 2017 Dr.Ambedkar Birthday Anniversary (Dr.Ambedkar Jayanti) was celebrated in the college. Dr. B. R. Ambedkar is known as the Father of the Indian Constitution. He was a strong advocate of equality between all the casts of Hinduism and women's rights. The function was presided by Shri Amrutrao Kasar. Prin. Dr.K.B.Patil was the Chief Guest of the program. Prof. Dr.R.G. Khairnar and Dr.N.S.Sonawane,Prof. R.P.Nagrle expressed their views on the social and political work of Dr.Babasaheb Ambedkar. Teachers and students from both faculties are largely participated in the program. January 03, 2018 Savitribai Phule- Birthday Anniversary- The function was arranged under the presidency of Prin. Dr. K.B. Patil. Senior faculties, non-teaching staff, and students from both faculties participated in the ceremony. Social activist Smt. Meenatai Bhosale (Dhule) was the chief guest.

19 February 2018 Chhatrapati Shivaji Maharaj birth anniversary (Shiv Jayanti)

The birth anniversary Chhatrapati Shivaji Maharaj popularly called as Shiv Jayanti celebrated in the college on 19 February 2018 in the presidency Shri Amrutrao Keshavrao Kasar, Chairmen, Bahujan Samaj Shikshan Prasarak Mandal Songir, Principal Dr. K.B. Patil, Mr. Sandip Kasar, Director,Bahujan Samaj Shikshan Prasarak Mandal ,senior faculty of the college was the chief guest of the ceremony. Some student from both faculties expressed their views on the life Chhatrapati Shivaji Maharaj. 15 October 2019- APJ Abdul Kalam birth anniversary was celebrated as Wachan Prerana Diwas Prin.Dr.K.B.Patil, Dr.R.K. Jadhav, Prof. S.R. Rane was the resource person for the function.

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

In the colleges for the overall development of students number of committees are working these committees give opportunity to the students for expression of their skills of arts, also devoted for their personality development. Yuvati Sabha is one of the important activities conducted in the colleges according to the directions by KBCNMU Jalgaon

### 1. Yuvati Sabha :

Yuvati Sabha is constituted in our college to do activities related to Women Empowerment and Gender Issues. Yuvati Sabha organizes activities like Beti-Bachao Beti-Padhao, Anti-Dowry Movement, Street Play, Balika Saptah, Swayam Sidhha Abhiyan, women and women's law, participation of women in

politics, job opportunities for women, health, security issues etc. The Committee works for the overall development of the girl students. In last academic year before Covid-19 Series of lectures and social activities organized by Yuwati Sabha.

Yuwati Sabha organized special program devoted for 'Female infanticide' Dr. Yogita Patil Z.B. Patil College, Dhule was the resource person for the occasion. Throwing the light upon facts on female infanticide she said "According to a recent report by the United Nations Children's Fund (UNICEF) up to 50 million girls and women are missing from India's population as a result of systematic gender discrimination in India. In most countries in the world, there are approximately 105 female births for every 100 males. In India, there are less than 93 women for every 100 men in the population. Yuwati Sabha organized program on Herbal Medicine. Dr. S.B. Khairnar gave information of plants used for medicine also explained the medicinal value of plants.

Dr RK Jadhav District Co-ordinator, NSS, in a special program organized by Yuwati Sabha gave information about the social changes of women from ancient time to modern. In the same program Dr Vandana Patil from Z.B. Patil College Dhule guided on female infanticide and sexual harassment of women in workplace, she gave information about the role of Vishakha committee in sexual harassment issues. She explained how the Laws favoring Girl Education, Women's right, Equal Property Share for a daughter. Yuwati Sabha organized special program devoted for women employment. Social activist Meenatai Bhosale who was the chief guest of the session she told the role of self-help group for better development of poor women of the society she guided about the rules and regulations of Self-Help Group. The self-help group are also started for self-finance for the families of rural area which was conducted and management by women. SHG is a community-based group with 12-25 members. Members are usually women from similar social and economic backgrounds, all voluntarily coming together to save small sums of money, on a regular basis. They pool their resources to become financially stable, taking loans from their collective savings in times of emergency or financial scarcity. The group members use collective wisdom and peer pressure to ensure proper end-use of credit and timely repayment. She further explained the role of banks in Self-Help Group. She advised students to play important role in formation of Self-Help Groups for economically weaker sections

.Lecture on women empowerment organized by Yuwati Sabha the chief speaker was Dr. Sharda More from Ganga Mai Arts Commerce and Science College Nagaon, District, Dhule. Dr. More focused the role played by Savitribai Phule, Mahatma Phule and Dr. Babasaheb Ambedkar in the education of women. Throwing the light upon life and works of Savitribai Phule she said "The name of Savitribai Phule will reverberate for eternity in the annals of women's rights in India. She was a social reformer, educationalist, and poet. But above all, she was one of the most important figures who fought for women's rights in India and the improvement of their conditions in our society. On one hand, she is hailed as the first female teacher in India. On the other hand, she is also eulogized as the precursor of feminism in India. Phule struggled for the entirety of her life for the upliftment of the downtrodden and the marginalized. Along with her husband, she started possibly India's first girls' school at Bhide Wada. The schools played one of the most important roles in propagating women education in our country. Throwing the light upon life and works of Dr. Sharda More Said Dr. B.R. Ambedkar is known as the architect of Constitution of India. His hard work in the drafting of the constitution and making it a powerful tool for social and economic empowerment of the downtrodden are praiseworthy. He ensured that there are appropriate checks and balances in the democratic system of Govt. and ensured that the three wings of executive, legislature and judiciary function independently with accountability to one another.

## **2. Water Conservation:**

Water-saving is a universal responsibility of every person who lives on this earth. In order to save water, we have to adapt various means that can help in maintaining the level of fresh water on earth. The rain water harvesting is the process of collecting and storing water from rainfall in an area. The rain water is carried through the pipeline and discharged in the concealed underground well dug present backside of the college building. The rainwater is discharged in big sock pit at the backside of the college building it is filled with pebbles, stones etc.

Construction of Bunds: The rainwater of college ground are diverted and collected into soil bunds built near south waste corner of the college ground. The rainwater perforated into soil thus enhance underground water level which is beneficial for the wells of college & also to surrounding area. Laying stone bunds in college ground is a well known technique to check runoff and to control erosion and is the most widely practiced technique. The stone bunds form a barrier that slows down water runoff, allowing rainwater to seep into the soil and spread more evenly over the land. This slowing down of water runoff helps with building-up a layer of fine soil and manure particles, rich in nutrients. The department of the chemistry has met with its need of distilled water by storing the rainwater in a tank.

### 3. Blood Donation (Implimented Year 2019-2020):

Human blood is an essential element of human life with no substitute. Voluntary blood donors are the cornerstone of a safe and adequate supply of blood and blood products. The safest blood donors are voluntary, non-remunerated blood donors from low-risk populations. Giving blood can reveal potential health problems. Giving blood may lower your risk of suffering a heart attack. Blood is very important to save life during emergency Organization of blood donation camp is a moral duty of colleges, it gives motivation to donors to donate the blood for society which will beneficial during medical emergency. Our Arts Commerce and Science College, Songir, with the help of blood banks from Dhule organize the blood donation camp in the college campus. The students, teaching and non-teaching staff of the college are voluntarily donates blood during the camp. The social workers from Songir, and surrounding villages are also invited to participate in the blood donation camp. They the voluntarily participate and donates the blood in blood donation camp. The local doctors and medical officers from rural Hospital give cooperation for the camp.

### 4. Face Mask Distribution in COVID-19 Pandemic :

During Covid-19 our Arts,commerce and Science College distributed Face Mask in slum area of Songir.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices in the Institutional web site	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

The college was established in 1996 in a rural area which is educationally socially and economically backward area. The college providing necessary support to slow learners by offering remedial course. Most of the student gets scholarship from Government of Maharashtra. Earn and learn scheme University student welfare scheme are effectively implemented by the college. Alumni Association is available in our college.

The IQAC strives for quality sustains by periodically interacts with faculty and all stakeholders. The IQAC has a developed and effective mechanism for staff appraisal and initiated based on the institutional API.

The priority and thrust of the institute is in tune with its vision and mission

Vision: "To Make the Economically Backward Students, 'Learned & Intelligent', 'Successful in Life' and also make them 'Economically Strong'"

Mission: "To provide higher education in Arts & Science to students of rural sections of the society & groom them to be responsible citizens"

Objectives :

1. To give value based educational experience.
2. To provide freedom to develop the natural and good qualities of boys and girls.
3. To impart quality education to create the sensible imaginative responsible and creative youth.
4. Our college is unique distinctive in a way that it has been founded by the educationists and social workers it is being run on the controllers of taking education to the grass-root level.
5. The sport department of our college is very efficient, many students participated in different sport activities.
6. The most distinguishing features of our college are that it provides to the needs of the deprived part of the society i.e. the rural

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

---

### **Additional Information :**

Additional information:-

The college is established under the visionary leadership of Shri. Amritrao Keshavrao Kasar. The college has applied for 2nd cycle of accreditation. The previous accreditations by NAAC in 2013 respectively have helped the institute in adopting the procedure and guidelines set by NAAC. All the reservation policies of government are followed in admission as well as in staff recruitment process. The college also promotes the social zeal among the students and faculty members by addressing the issues like gender sensitivity and human social value through various activities. The college also undertakes activities like tree plantation, rainwater harvesting, health and hygiene awareness programs.

### **Concluding Remarks :**

Concluding remarks:-

The majority of the students admitted in the college come from rural economically backward class and agriculture background for higher education. The management always improves the infrastructure and student support facilities. The IQAC of the college successfully introduced a few Good Practices for enhancing the skill and learning abilities of the students and faculty members. The effort of IQAC results in several good publications, patents, increase in a number of research guides and research students in last 5 years.



## 6. ANNEXURE

### 1. Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p><b>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</b></p> <ol style="list-style-type: none"> <li>1. Academic council/BoS of Affiliating university</li> <li>2. Setting of question papers for UG/PG programs</li> <li>3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</li> <li>4. Assessment /evaluation process of the affiliating University</li> </ol> <p>Answer before DVV Verification : A. All of the above                      Answer After DVV Verification: D. Any 1 of the above                      Remark : DV has select D. Any 1 of the above as per shared report of Academic council/BoS of Affiliating university by HEI.</p>																				
1.4.1	<p><b><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></b></p> <ol style="list-style-type: none"> <li>1) Students</li> <li>2) Teachers</li> <li>3) Employers</li> <li>4) Alumni</li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above                      Answer After DVV Verification: E. None of the above                      Remark : Feedback report has not shared by HEI.</p>																				
2.4.2	<p><b>Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</b></p> <p>2.4.2.1. <b>Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>14</td> <td>12</td> <td>10</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>10</td> <td>10</td> <td>10</td> <td>6</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	16	14	12	10	6	2020-21	2019-20	2018-19	2017-18	2016-17	10	10	10	10	6
2020-21	2019-20	2018-19	2017-18	2016-17																	
16	14	12	10	6																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
10	10	10	10	6																	

Remark : DVV has given the input as per shared certificates of Ph.D by HEI.

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 530

Answer after DVV Verification: 497

Remark : DVV has excluded librarian and Director of Physical education from shared report by HEI.

**2.6.3 Average pass percentage of Students during last five years**

**2.6.3.1. Total number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
474	121	68	55	79

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

**2.6.3.2. Total number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
515	166	248	187	193

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
515	166	248	187	193

Remark : HEI has not shared documents as per SOP.

**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years**

**3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

--	--	--	--	--

2020-21	2019-20	2018-19	2017-18	2016-17
16	15	20	19	6

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
06	09	13	11	3

Remark : DVV has considered only the journals having ISSN numbers and which are listed in UGC-CARE, SCOPUS, SCIENCE DIRECT & WEB OF SCIENCE.

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
29	12	28	31	18

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
13	06	19	16	11

Remark : DVV has considered the books and chapters having ISBN/ISSN numbers only.

**3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	2	0	2	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	0	1	0

Remark : DVV has considered received for extension activities from government/ government recognized bodies only as per SOP.

**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	6	6	6	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	4	4	4	3

Remark : DVV has considered the extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies only as per SOP.

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**

**3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
147	362	763	1043	469

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
96	263	621	956	306

Remark : DVV has considered only one student count if the same student has participated in more than one activity in the academic year.

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

Answer before DVV Verification:

--	--	--	--	--

2020-21	2019-20	2018-19	2017-18	2016-17
42	19	25	21	30

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
31	10	16	19	20

Remark : DVV has considered collaborative activities for research, Faculty exchange, Student exchange/ internship only from the supporting documents provided by HEI as per SOP.

3.4.2 **Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

3.4.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	1

Remark : DVV has made the changes as per shared Mous.

4.2.2 **The institution has subscription for the following e-resources**

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: E. None of the above

Remark : HEI has not shared relevant supporting documents.

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1.63	1.68	1.02	0.83	2.03

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Amount has not reflected expenditure for purchase of books/e-books and subscription to journals/e- journals shared by HEI.

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year**

**4.2.4.1. Number of teachers and students using library per day over last one year**

Answer before DVV Verification : 438

Answer after DVV Verification: 87

Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	62	74	00	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Remark : HEI has not shared relevant supporting documents.

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

--	--	--	--	--

2020-21	2019-20	2018-19	2017-18	2016-17
0	89	121	109	92

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	46	98	59	63

Remark : DVV has considered number of sports and cultural events/competitions in which students of the Institution have participated only from the supporting documents provided by HEI as per SOP.

**6.2.3 Implementation of e-governance in areas of operation**

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: E. None of the above

Remark : DVV has select E. None of the above as per HEI has not shared relevant supporting document.

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
53	35	4	4	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
32	26	4	2	0

Remark : DVV has made the changes as per considered one teacher once in a year.

**7.1.4 Water conservation facilities available in the Institution:**

1. Rain water harvesting

2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D.1 of the above

Remark : DVV has select D.1 of the above as per shared report of Rain water harvesting by HEI.

7.1.10 **The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has select C. 2 of the above as per shared report of Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct by HEI.

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of courses offered by the Institution across all programs during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>7</td> <td>7</td> <td>7</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>13</td> <td>13</td> <td>13</td> <td>13</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	7	7	7	7	7	2020-21	2019-20	2018-19	2017-18	2016-17	13	13	13	13	13
2020-21	2019-20	2018-19	2017-18	2016-17																	
7	7	7	7	7																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
13	13	13	13	13																	
2.3	<p><b>Number of outgoing / final year students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>393</td> <td>143</td> <td>220</td> <td>71</td> <td>83</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>286</td> <td>314</td> <td>257</td> <td>214</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	393	143	220	71	83	2020-21	2019-20	2018-19	2017-18	2016-17	286	314	257	214	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
393	143	220	71	83																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
286	314	257	214	0																	



3.1	<p><b>Number of full time teachers year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 309 986 421"><thead><tr><th>2020-21</th><th>2019-20</th><th>2018-19</th><th>2017-18</th><th>2016-17</th></tr></thead><tbody><tr><td>27</td><td>27</td><td>24</td><td>24</td><td>24</td></tr></tbody></table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 501 986 613"><thead><tr><th>2020-21</th><th>2019-20</th><th>2018-19</th><th>2017-18</th><th>2016-17</th></tr></thead><tbody><tr><td>25</td><td>25</td><td>22</td><td>22</td><td>22</td></tr></tbody></table>	2020-21	2019-20	2018-19	2017-18	2016-17	27	27	24	24	24	2020-21	2019-20	2018-19	2017-18	2016-17	25	25	22	22	22
2020-21	2019-20	2018-19	2017-18	2016-17																	
27	27	24	24	24																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
25	25	22	22	22																	
4.3	<p><b>Number of Computers</b> Answer before DVV Verification : 30 Answer after DVV Verification : 18</p>																				
4.4	<p><b>Total number of computers in the campus for academic purpose</b> Answer before DVV Verification : 30 Answer after DVV Verification : 18</p>																				